



CISS
INTER-AMERICAN CONFERENCE
ON SOCIAL SECURITY



CIESC
INTER-AMERICAN CENTER
FOR SOCIAL SECURITY STUDIES

Academic Programme 2025



Academic Programme **2025**

Directory

Inter-American Conference on Social Security

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Secretary General of the Inter-American Conference on Social Security

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Director of the Inter-American Center for Social Security Studies

Emilio Carrasco

Director's Message

The Inter-American Center for Social Security Studies (CIESS) presents its Academic Programme for 2025 based on the needs of the membership. The programme comprises different activities divided among 3 quarters covering all the branches of Social Security and management related.

Due to the duration, content and scope of seminars, courses and diploma courses, these will provide officials of social security institutions in the Americas with adequate knowledge, which is an added value for their skills and abilities to face institutional challenges.

Special emphasis has been placed on the following characteristics:

- a) Flexibility in the programmes enabling the participation through synchronous and asynchronous sessions.
- b) Integration of management matters that will provide knowledge for its application in the institutions.
- c) Strengthening of on-site activities and the generation of knowledge in the diploma courses in the regular programme.
- d) Incorporation of self-training options.

As to the latter, it is worth stressing that "The Journey Through Social Security" is available for the membership. It is an interactive activity with a playful display, which allows Social Security personnel learn



about the basics and understand the relevance of their activities to achieve institutional goals. The activity will be available in January 2025 (free access).

In the second quarter, the course *Basic Concepts of Social Security* will be launched. In this course participants will experience a self-learning process through the use of technological tools, i.e., they do not have to follow schedules, nor supervision from tutors, they can learn the basics of Social Security at their own pace.

Once permanent diploma courses have concluded, students will have the opportunity to exchange knowledge, training, research and cultural activities with different international lecturers in Mexico City.

With the aim of facilitating the application process and scholarship allocation, admissions for training activities are now available since the beginning of the year.

We are grateful for the trust you have placed in CIESS to continue training officials for the benefit of the institutions and populations.

Dr. Emilio Carrasco
CIESS Director

CIESS Mission

Contribute to the development of Social Security in the Americas through specialised training, education, research and technical assistance.

Objectives

Develop specialised training programmes with high-quality, innovative, pertinent and adaptable content meeting specific needs and requirements of member institutions and countries.

Collect, do and disseminate research and studies contributing to Social Security progress around the continent.

Promote, strengthen and exchange cooperation and partnership with and among the member institutions of the Conference or international entities, government authorities, academic institutions, research centres and non-governmental organisations.





CIESS Training

Effective learning adapted to individual and institutional needs

CIESS's academic offering seeks to improve institutional services provided by social security institutions. This is achieved by the design of an academic programme based on the needs identified between the officials of different institutions.

Programmes are developed by experts from many countries, who provide knowledge and experience. This guarantees pertinence and provides the opportunity to review courses and diploma courses content, as well as training activities.

Development of skills and abilities

Participants seek for options to improve their labour activities and training, that is why CIESS's programmes are developed based on competencies approach.

Training should be a comprehensive experience, where students are not only able to acquire new knowledge, but also develop skills to strengthen both professional performance and the operations of the institutions.

Distance and on-line education

Students, through the use of technological tools and a more intuitive platform, will participate in mandatory synchronous sessions once a week. In addition, they will have to develop activities that must be uploaded into the platform, trying not to interrupt their work performance.

Types of training

The academic activities may be developed under different learning types:

On-site

Participants attend the programme at CIESS's facilities or different venue.

On-line

Students do independent work and receive feedback on the activities proposed by the lecturer in a synchronous way.

Mixed

Combination of virtual resources to promote learning and teaching process.

Training options

CIESS training options are made up of programmes with different objectives, duration and scope. These will give participants and institutions the opportunity to choose, according to their needs, the alternative that best suits them.

CIESS's programmes not only address technical, upgrading or deepening knowledge, but also it helps develop soft skills that allow participants enhance their professional skills, which means better performance in their work activities.

Seminars

Intensive training activities, in which knowledge upgrading, experience exchange, debate, best practice analysis, discussion and ideas generation is appraised.





Courses

Training activities intended to broaden participants' knowledge on specific social security issues. With this students will concurrently make better decisions, solve complex problems and contribute effectively or give input into within their institutions.

During 2025, those who take part in one of the 4 diploma courses will attend an on-site week at the CIESS facilities in Mexico City. They will bring their experience to and end with a series of educational activities, dialogue with lecturers, conferences by experts, as well as research visits to companies or institutions to have enriching experiences.

Diploma Courses

A diploma course is a training activity that allows participants to delve deeper into a specific issues of Social Security, considering the background, theoretical, conceptual and legal frameworks. It also provides them with an international overview of the main challenges and best practices for the improvement of their knowledge and skills for the benefit of their institution.

Tailor-Made Training for Organisations

For CIESS it is a priority to address the needs of the membership, which is why there is a team of education, instructional design, IT, and communication experts responsible for tailored programmes' planning, design, and development. These include training activities with distinctive features for each organisation, with academic rigour and a selection of the best lecturers in the region.

Duration

Considering institutional objectives, scope and target audience, the CIESS academic programmes offer different durations, so you can choose the one that better suits your training needs.


Seminars

With a 12-hour maximum duration


Workshops

With a 40-hour maximum duration


Courses

With a 50-hour maximum duration


Diploma Courses

With a 120-hour Technological Resource

Investment

Academic Activities

Duration	Tuition	Technological Resource	Total
12 hours	120 USD	30 USD	150 USD
20 hours	194 USD	36 USD	230 USD
30 hours	290 USD	55 USD	345 USD
40 hours	410 USD	60 USD	470 USD
50 hours	450 USD	60 USD	510 USD
60 hours	510 USD	70 USD	580 USD

On-line Diploma Courses

Tuition	Technological Resource	Total
760 USD	120 USD	880 USD

Diploma Courses with On-Site Closure

Tuition, Accommodation and Food	Technological Resource and Support Material	Total
790 USD	310 USD	1,100 USD

Officials from member institutions of the Inter-American Conference on Social Security are eligible for either 100% or 50% scholarships for tuition, respectively, in accordance with the Financial Regulations, Title VII.

Training Cycles

First Quarter:

January - April 2025

Second Quarter:

May - August 2025

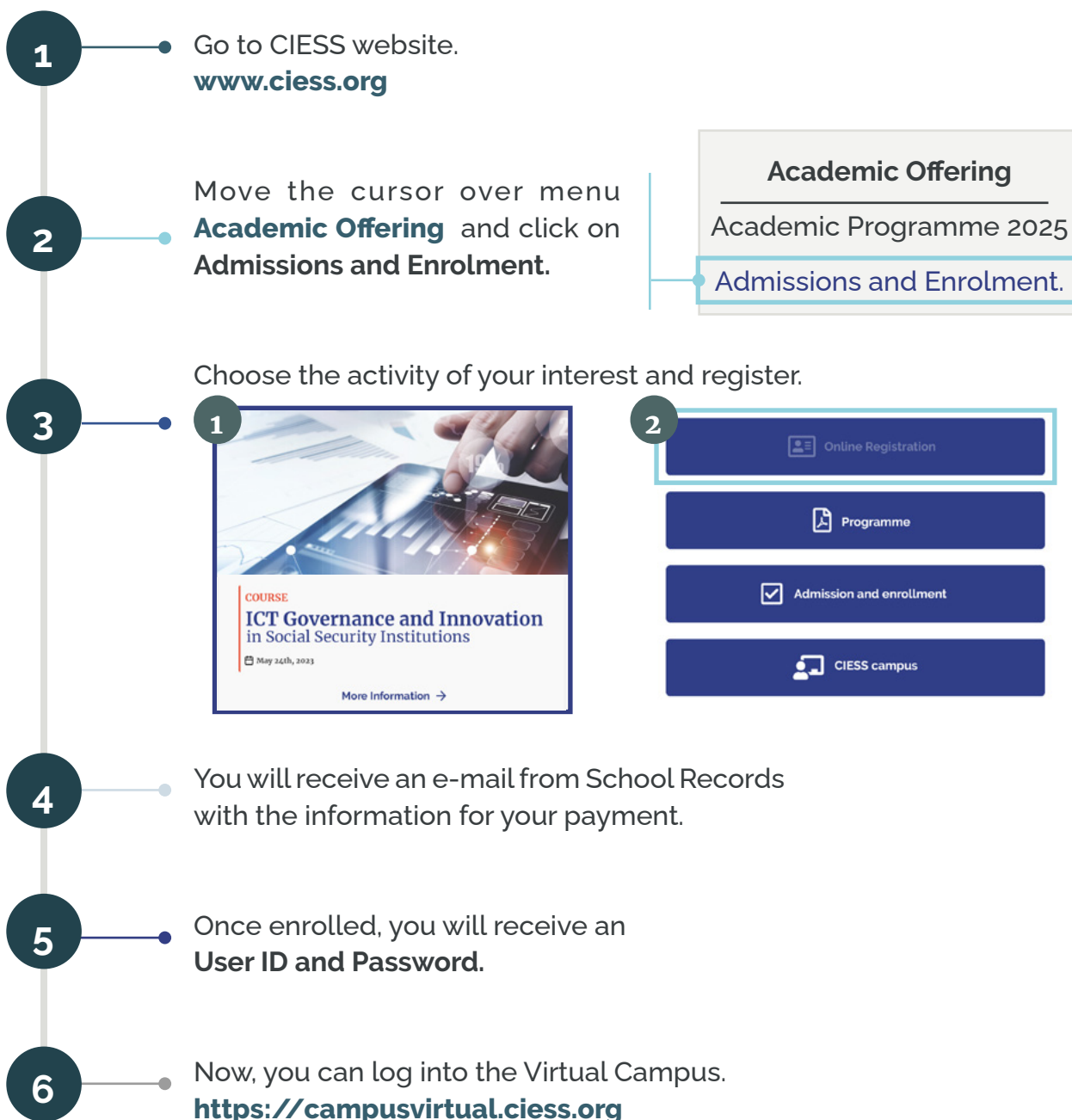
Third Quarter:

September - December 2025

Enrolment Process

Enrolment for the academic activities is open through the year, and it is closed when the maximum quota is completed, i.e., with 30 people enrolled or when the scheduled date arrives.

The Centre invites you to enrol in advance to secure your place.



Academic Programme 2025

Important: Enrolment will be open until the maximum quota is met.

Each programme has been assigned a different colour to facilitate its identification depending on the Social Security branch.



First Quarter



"The Journey Through Social Security"

INTERACTIVE ACTIVITY

Spanish - English - Portuguese

General objective

The Journey Through Social Security, which is about to start, aims to be a leisure-oriented activity that will allow you to identify the fundamentals of Social Security as human right. Likewise, it will be of help to acknowledge the importance of your daily work and scope in the institution you represent for people's protection and societies development.

Start date:
Self-training activity
available from February
2025



Epidemiological Changes and their Impact in Social Security

COURSE

Duration: 40 hours

Health

General objective

Recognize necessary elements that allow prevention, control and/or disease eradication to enhance population's health and wellness through epidemiological principles and methods.

Start date:
February 19th, 2025
End date:
April 2nd, 2025



Senior Management in Social Security Institutions

DIPLOMA COURSE

Duration: 120 hours

Spanish - English

Management

General objective

Improve management practice through modern principles that respond to global and evolving environment of the social security institutions by using tools allowing to get operating efficiency and adequate attention to users.

1st Issuance
Start date:
February 25th, 2025
End date:
July 22nd, 2025

2nd Issuance
Start date:
March 24th, 2025
End date:
August 13th, 2025



Introduction to Financing Systems in Social Security

COURSE

Duration: 40 hours

Management

General objective

Identify the financing basic systems of Social Security to assess their efficiency when determining the correct financing and its practical application in pensions through actuarial valuations.

Start date:

March 4th, 2025

End date:

May 2nd, 2025



Occupational risks and Occupational Safety and Health Management Systems

DIPLOMA COURSE

Duration: 120 hours

On-site closure

Spanish

Risks

General objective

Apply effective strategies for the implementation of social security practices at work to understand the origin, regulation, scope, mechanisms, benefits and entitlements of protection against occupational risks, through the creation of an action plan adapted to the workplace.

Start date:

April 2nd, 2025

End date:

August 22nd, 2025

On-site phase: August 18th - 22nd, 2025



Implementation of statistical tools for empirical data analysis in Social Security

COURSE

Duration: 40 hours

Spanish

Management

General objective

Apply statistical inference and regression models to identify patterns and trends that promote decision-making in social security institutions.

Start date:

April 21st, 2025

End date:

June 2nd, 2025

Second Quarter



Health Management in Social Security

DIPLOMA COURSE

Duration: 120 hours

On-site closure

Spanish

Health

General objective

Evaluate management and financing mechanisms in the public-private health sector through critical analysis of its operations. Propose policies and practices for a desirable and possible future focusing on social security.

Start date:

May 2nd, 2025

End date:

September 5th, 2025

On-site phase: September 1st - 5th, 2025



ISSA Guidelines: Service Quality

COURSE

Duration: 50 hours

In partnership with ISSA

Spanish

Management

General objective

Understand both quality and maturity models and apply an evaluation questionnaire to underpin ISSA's guidelines on service quality. This may improve services provided by social security institutions and ensure progress for the sake of the population.

Start date:

May 6th, 2025

End date:

June 26th, 2025



Risk administration and its Management in Social Security Institutions

COURSE

Duration: 40 hours

Spanish - English

Risks

General objective

Apply risk management standards: ISO31000 and COSO ERM to identify, analyse, evaluate and take action to face any risks that may arise in the social security institutions. All this based on a Risk Management Comprehensive Plan.

Start date:

May 12th, 2025

End date:

June 25th, 2025



ISSA Guidelines: Communication by Social Security Administrations

COURSE

Duration: 40 hours

In partnership with ISSA

Spanish

● **Management**

General objective

Work out a communication governance plan for social security institutions by using and establishing tools consistent with all available communication channels in order to streamline institutional operations.

Start date:
May 28th, 2025
End date:
July 18th, 2025



Application of Strategic Prospective in Social Security

DIPLOMA COURSE

Duration: 120 hours

Spanish

● **Management**

General objective

Examine characteristics and challenges of the global context to create efficient tools that allow the analysis and development of future strategic Social Security in the Americas.

Start date:
June 10th, 2025
Fecha de término:
October 28th, 2025



Pension Systems: Models and Challenges in the Americas

DIPLOMA COURSE

Duration: 120 hours

On-site closure

Spanish

● **Pensions**

General objective

Review mechanisms and models of economic, financial and pension insurance concerning social contingencies, notably income replacement in old age considering demographic, financial, occupational, technological and environmental variables of countries.

Start date:
June 24th, 2025
End date:
November 14th, 2025

On-site phase: November 10th - 14th, 2025



Social Security and Ageing

DIPLOMA COURSE

Duration: 120 hours

Spanish

Social services

General objective

Identify theoretical, demographic, clinical and social elements of the ageing process. Likewise, regulatory framework for the protection of older people, the mechanisms available to exercise their rights and ensure protection. This will allow older people to get independency and autonomy.

Start date:

July 1st, 2025

End date:

November 18th, 2025



Comprehensive Social Security. A Holistic Understanding of People's Protection

DIPLOMA COURSE

Duration: 120 hours

Spanish

Introductory

General objective

Identify Social Security as human right, a system and service through the analysis of the historical background, principles, scope, international regulation, a comparative study of the different systems in Latin America and the institutions comprising it

Start date:

July 7th, 2025

End date:

November 24th, 2025



Social Security Pension Fund Investment

COURSE

Duration: 40 hours

Spanish

Management

General objective

Apply the ISO 31000 and COSO ERM risk management standards as tools to identify, analyze, evaluate, and propose actions to address risks in the management of social security institutions, through a Comprehensive Risk Management Plan.

Start date:

August 18th, 2025

End date:

October 6th, 2025



Occupational Safety and Health

COURSE

Duration: 40 hours

Spanish

Risks

General objective

Understand the occupational safety and health principles and practices by identifying potential risks and the legal framework that governs it to design and implement efficient programmes.

Start date:

August 25th, 2025

End date:

October 15th, 2025

Upcoming programmes



Actuarial Work in Social Security

DIPLOMA COURSE

Duration: 120 hours

On-site closure

Spanish

● Management

General objective

Learn the basics of social insurance, economic elements, math tools and data analysis to apply them in the different private, social and pension insurance systems in the Americas. In addition to modelling scenarios and strategies of risk management for an efficient decision-making.



Application of Artificial Intelligence in Social Security

WORKSHOP

Duration: 40 hours

Spanish

● Management

General objective

Implement predictable models and decision-making algorithms in the social security systems to promote equity and welfare of social security systems by means on the design, implementation and AI technology management.

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