



Academic Programme 2025



Academic
Programme
2025

Directory

Inter-American Conference on Social Security

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Social Security**

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**Director of the Inter-American Center for Social
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Emilio Carrasco

Director's Message



The Inter-American Center for Social Security Studies (CIESS) presents its Academic Programme for 2025 based on the needs of the membership. The programme comprises different activities divided among 3 quarters covering all the branches of Social Security and management related.

Due to the duration, content and scope of seminars, courses and diploma courses, these will provide officials of social security institutions in the Americas with adequate knowledge, which is an added value for their skills and abilities to face institutional challenges.

Special emphasis has been placed on the following characteristics:

- a) Flexibility in the programmes enabling the participation through synchronous and asynchronous sessions.
- b) Integration of management matters that will provide knowledge for its application in the institutions.
- c) Strengthening of on-site activities and the generation of knowledge in the diploma courses in the regular programme.
- d) Incorporation of self-training options.

As to the latter, it is worth stressing that "The Journey Through Social Security" is available for the membership. It is an interactive activity with a playful display, which allows Social Security personnel learn

about the basics and understand the relevance of their activities to achieve institutional goals. The activity will be available in January 2025 (free access).

In the second quarter, the course *Basic Concepts of Social Security* will be launched. In this course participants will experience a self-learning process through the use of technological tools, i.e., they do not have to follow schedules, nor supervision from tutors, they can learn the basics of Social Security at their own pace.

Once permanent diploma courses have concluded, students will have the opportunity to exchange knowledge, training, research and cultural activities with different international lecturers in Mexico City.

With the aim of facilitating the application process and scholarship allocation, admissions for training activities are now available since the beginning of the year.

We are grateful for the trust you have placed in CIESS to continue training officials for the benefit of the institutions and populations.

Dr. Emilio Carrasco
CIESS Director

CIESS Mission

Contribute to the development of Social Security in the Americas through specialised training, education, research and technical assistance.

Objectives

Develop specialised training programmes with high-quality, innovative, pertinent and adaptable content meeting specific needs and requirements of member institutions and countries.

Collect, do and disseminate research and studies contributing to Social Security progress around the continent.

Promote, strengthen and exchange cooperation and partnership with and among the member institutions of the Conference or international entities, government authorities, academic institutions, research centres and non-governmental organisations.





CIESS Training

Effective learning adapted to individual and institutional needs

CIESS's academic offering seeks to improve institutional services provided by social security institutions. This is achieved by the design of an academic programme based on the needs identified between the officials of different institutions.

Programmes are developed by experts from many countries, who provide knowledge and experience. This guarantees pertinence and provides the opportunity to review courses and diploma courses content, as well as training activities.

Development of skills and abilities

Participants seek for options to improve their labour activities and training, that is why CIESS's programmes are developed based on competencies approach.

Training should be a comprehensive experience, where students are not only able to acquire new knowledge, but also develop skills to strengthen both professional performance and the operations of the institutions.

Distance and on-line education

Students, through the use of technological tools and a more intuitive platform, will participate in mandatory synchronous sessions once a week. In addition, they will have to develop activities that must be uploaded into the platform, trying not to interrupt their work performance.

Types of training

The academic activities may be developed under different learning types:

On-site

Participants attend the programme at CIESS's facilities or different venue.

On-line

Students do independent work and receive feedback on the activities proposed by the lecturer in a synchronous way.

Mixed

Combination of virtual resources to promote learning and teaching process.

Training options

CIESS training options are made up of programmes with different objectives, duration and scope. These will give participants and institutions the opportunity to choose, according to their needs, the alternative that best suits them.

CIESS's programmes not only address technical, upgrading or deepening knowledge, but also it helps develop soft skills that allow participants enhance their professional skills, which means better performance in their work activities.

Seminars

Intensive training activities, in which knowledge upgrading, experience exchange, debate, best practice analysis, discussion and ideas generation is appraised.





Courses

Training activities intended to broaden participants' knowledge on specific social security issues. With this students will concurrently make better decisions, solve complex problems and contribute effectively or give input into within their institutions.

During 2025, those who take part in one of the 4 diploma courses will attend an on-site week at the CIESS facilities in Mexico City. They will bring their experience to and end with a series of educational activities, dialogue with lecturers, conferences by experts, as well as research visits to companies or institutions to have enriching experiences.

Diploma Courses

A diploma course is a training activity that allows participants to delve deeper into a specific issues of Social Security, considering the background, theoretical, conceptual and legal frameworks. It also provides them with an international overview of the main challenges and best practices for the improvement of their knowledge and skills for the benefit of their institution.

Tailor-Made Training for Organisations

For CIESS it is a priority to address the needs of the membership, which is why there is a team of education, instructional design, IT, and communication experts responsible for tailored programmes' planning, design, and development. These include training activities with distinctive features for each organisation, with academic rigour and a selection of the best lecturers in the region.

Duration

Considering institutional objectives, scope and target audience, the CIESS academic programmes offer different durations, so you can choose the one that better suits your training needs.



Seminars

With a 12-hour maximum duration



Workshops

With a 40-hour maximum duration



Courses

With a 50-hour maximum duration



Diploma Courses

With a 120-hour Technological Resource

Training Cycles

First Quarter:

January - April 2025

Second Quarter:

May - August 2025

Third Quarter:

September - December 2025

Investment

Academic Activities

Duration	Tuition	Technological Resource	Total
12 hours	120 USD	30 USD	150 USD
20 hours	194 USD	36 USD	230 USD
30 hours	290 USD	55 USD	345 USD
40 hours	410 USD	60 USD	470 USD
50 hours	450 USD	60 USD	510 USD
60 hours	510 USD	70 USD	580 USD

On-line Diploma Courses

Tuition	Technological Resource	Total
760 USD	120 USD	880 USD

Diploma Courses with On-Site Closure

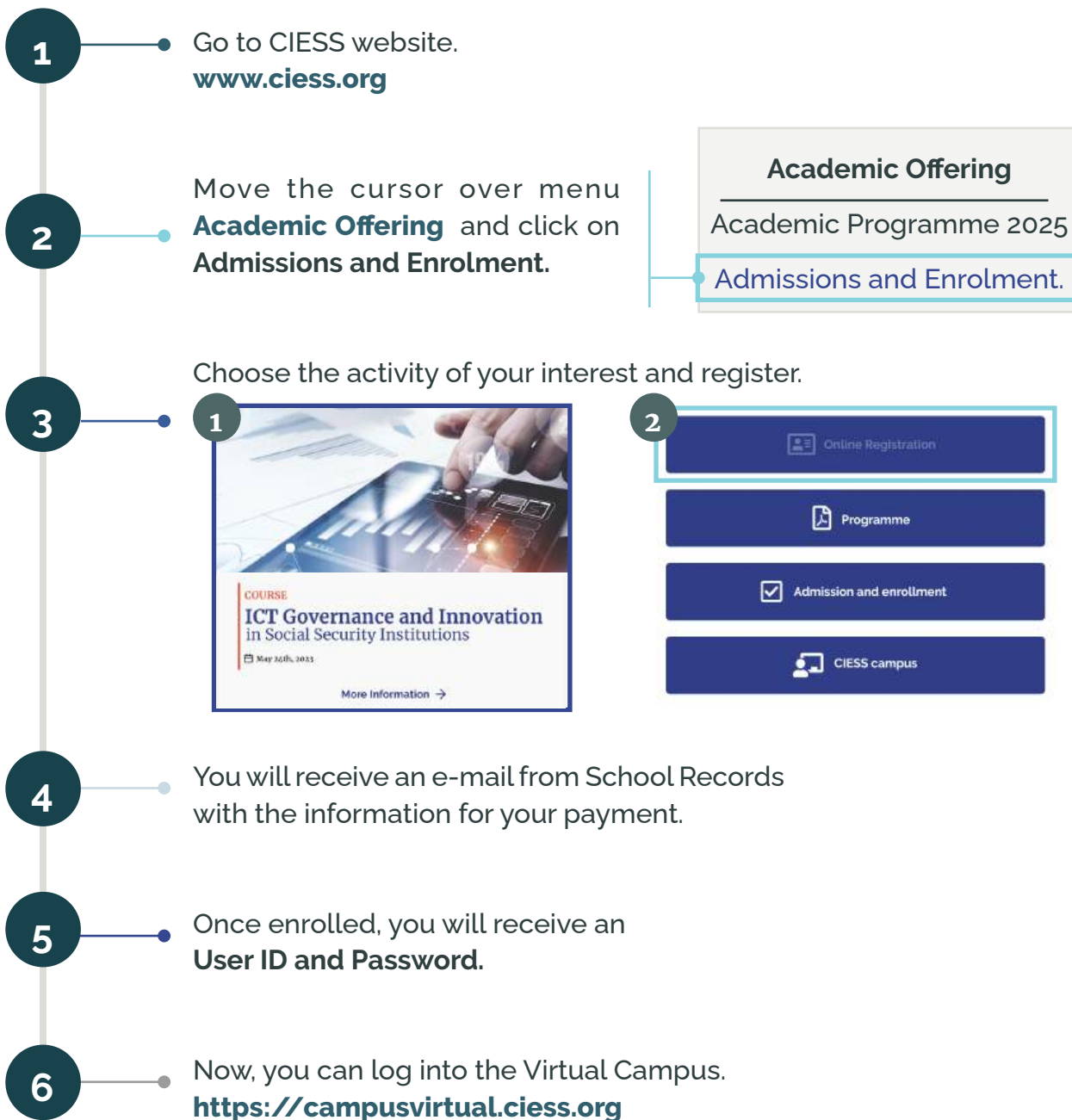
Tuition, Accommodation and Food	Technological Resource and Support Material	Total
790 USD	310 USD	1,100 USD

Officials from member institutions of the Inter-American Conference on Social Security are eligible for either 100% or 50% scholarships for tuition, respectively, in accordance with the Financial Regulations, Title VII.

Enrolment Process

Enrolment for the academic activities is open through the year, and it is closed when the maximum quota is completed, i.e., with 30 people enrolled or when the scheduled date arrives.

The Centre invites you to enrol in advance to secure your place.



Academic Programme 2025

Important: Enrolments will be open until the maximum quota is met.

Each program has been assigned a different colour to facilitate its identification depending on the Social Security branch the content belongs to.



First Quarter



INTERACTIVE JOURNEY

Spanish - English - Portuguese

"The Journey Through Social Security"

Self-training activity available from January 2025.

COURSE

Duration: 40 hours

Spanish

Introduction to Financing Systems in Social Security

Start date:
February 18th, 2025

End date:
April 10th, 2025



COURSE

Duration: 40 hours

Spanish

Epidemiological Changes and their Impact on Social Security

Start date:
February 19th, 2025

End date:
April 2nd, 2025

DIPLOMA COURSE

Duration: 120 hours

Spanish - English

Senior Management in Social Security Institutions

Start date:
February 25th, 2025

End date:
July 22nd, 2025



COURSE

Duration: 40 hours

Spanish

Occupational Safety and Health

Start date:
March 31st, 2025

End date:
May 26th, 2025

DIPLOMA COURSE

Duration: 120 hours

On-site closure

Spanish

Occupational Risks and Occupational Safety and Health Management Systems

Start date:
April 2nd, 2025

End date:
July 25th, 2025

On-site phase: July 21st - 25th, 2025



COURSE

Duration: 40 hours

Spanish

Basic Concepts of Statistics and Mathematics for Empirical Data Analysis

Start date:
April 21st, 2025

End date:
June 2nd, 2025

SEMINAR

Duration: 12 hours

Spanish

Seminar on Care

Start date:
April 28th, 2025

End date:
May 7th, 2025



First Quarter

Second Quarter



DIPLOMA COURSE

Duration: 120 hours

Spanish

Application of Strategic Prospective in Social Security

Start date:
June 10th, 2025

End date:
October 28th, 2025

DIPLOMA COURSE

Duration: 120 hours

On-site closure

Spanish

Health Management in Social Security

Start date:
May 2nd, 2025

End date:
September 12th, 2025

On-site phase: September 8th – 12th, 2025



COURSE

In partnership with ISSA

Duration: 50 hours

Spanish

ISSA Guidelines: Service Quality

Start date:
May 6th, 2025

End date:
June 26th, 2025

COURSE

Duration: 40 hours

Spanish - English

Risk Administration and its Management in Social Security Institutions

Start date:
May 12th, 2025

End date:
June 25th, 2025



COURSE

In partnership with ISSA

Duration: 50 hours

Spanish

ISSA Guidelines: Communication by Social Security Administrations

Start date:
May 28th, 2025

End date:
July 18th, 2025



DIPLOMA COURSE

Duration: 120 hours

On-site closure

Spanish

Actuarial Work on Social Security

Start date:
May 20th, 2025

End date:
October 7th, 2025

On-site phase: October 6th – 10th, 2025

DIPLOMA COURSE

Duration: 120 hours

On-site closure

Spanish

Pension Systems: Models and Challenges in the Americas

Start date:
June 24th, 2025

End date:
November 11th, 2025

On-site phase: November 10th – 14th, 2025



COURSE

Self-training

Duration: 20 hours

Spanish - English

Basic Concepts of Social Security

Permanent course available from July 2025. It is 20-hour long and students will not be limited by any schedule or direct supervision.

DIPLOMA COURSE

Duration: 120 hours

Spanish

Comprehensive Social Security. A Holistic Understanding of People's Protection

Start date:
July 7th, 2025

End date:
November 24th, 2025



DIPLOMA COURSE

Duration: 120 hours

Spanish

Social Security and Ageing

Start date:
July 1st, 2025

End date:
November 18th, 2025

Upcoming programmes



SEMINAR

Duration: 12 hours

Spanish

Mental Health

WORKSHOP

Duration: 40 hours

Spanish

Artificial Intelligence (AI) Implementation in Social Security



COURSE

Duration: 40 hours

Investments

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